

ACCIDENT/INCIDENT REPORTING FOR DOD-APPROVED CARRIERS

(Current as of: 17 July 2023)

1. All Certificate Operations

When a DOD-approved air carrier is involved in an **accident** as defined in 49 CFR, Part 830, **whether on a DOD mission or not**, the carrier will notify the DOD Commercial Airlift Division (HQ AMC/A3B), Scott AFB IL at (618) 229-4801 or 4343. If there is no answer, send an email to the following address: AMC.A3B.FlightMishapReport@us.af.mil. Accident information should be provided no later than the next business day by the most expeditious means available. The following information is requested for all accident reports:

- a. Carrier and mission number.
- b. Aircraft type and number.
- c. Date and time of the accident.
- d. Last point of departure and point of intended landing of the aircraft.
- e. Nature of the accident and the extent of damage to the aircraft so far as is known.
- f. Total number of souls (crewmembers & passengers) on board.
- g. Number of injured and fatalities aboard the aircraft.
- h. Condition of baggage or government-owned material, if any, on board.

Fatal or otherwise serious accident information is forwarded to the Commercial Airlift Review Board (CARB) for review IAW public law, and in these instances the HQ AMC/A3B Safety staff will be requesting additional information.

Note: Since the classification of events can change between the accident and incident definition as additional facts are learned, carriers are asked to keep HQ AMC/A3B informed of all mishaps that occur on certificate operations which have the potential to fall into the accident realm.

2. Military Charter / DOD-Contracted Missions

When an air carrier is involved in an **accident or incident** as defined in 49 CFR, Part 830 **in conduct of a military charter mission or other DOD-contracted mission**, the air carrier will transmit the above report information (items 1.a.-1.h.) by the most expeditious means available to the 618th Air Operations Center (Tanker Airlift Control Center) at Scott AFB, Illinois, at (618) 229-0320.

Within the next business day, additional notifications must also be made to **BOTH**:

A. HQ AMC/A3B at (618) 229-4801 or (618) 229-4343 during normal duty hours (typically 0700-1600 CT, Mon-Fri). If there is no answer/during non-duty days, e-mail the information requested in paragraphs 1.a.-1.h. above to the following address: AMC.A3B.FlightMishapReport@us.af.mil.

AND

B. US Transportation Command – Directorate of Acquisition (USTRANSCOM-TCAQ), Scott AFB IL, (618) 817-9590 during duty hours at Scott AFB (typically 0700-1600 CT, Mon-Fri), or (618) 402-2369 after duty hours/weekends. Follow up the phone call with an email providing relevant details of the event to your specified contracting officer. **If your contract is not managed by TCAQ, make notifications to the contracting agency identified IAW the terms of your specific USG contract.**